

Audit & Governance Committee – Forward Plan 2024/25

REPORT	30 MAY 2024 (extra)	25 JUL 2024	5 SEP 2024 (extra)	17 OCT 2024	28 NOV 2024 (extra)	16 JAN 2025	27 FEB 2025 (extra)	20 MAR 2025
EXTERNAL AUDITOR'S REPORTS								
External Auditor – Audit Plan 2023/24	✓							
External Auditor – Audit Findings Report 2021/22, 2022/23 and 2023/24 (note 2022/23 audit will be subject to backstop arrangements)	✓		As required depending on agreed timetable and national issues					
External Audit – Auditor's Annual Report 2023/24			As required depending on agreed timetable and national issues					
External Auditor – Audit Progress & Sector Update			As required depending on agreed timetable and national issues					
ANNUAL REPORTS								
Draft Statement of Accounts 2023/24			As required depending on External Audit timetable					
Annual Governance Statement 2023/24 and Annual Review of Local Code of Governance (<i>1 update on Action Plan only</i>)		✓				✓ ₁		
Chief Internal Auditor's Annual Opinion Report 2023/24		✓						
Annual Breaches & approved Waivers of Financial Regulations Report 2023/24		✓						
Annual Review of Declarations of Interests, Gifts & Hospitality by Officers 2023/24		✓						
Use of Regulation of Investigatory Powers Act and Investigatory Powers Act Annual Report 2023/24		✓						
Audit & Governance Committee Annual Report		✓						
Annual Report of Internal Audit Counter Fraud Work and Whistleblowing Referrals 2023/24				✓				
Emergency Planning & Business Continuity Update				✓				
Health & Safety and Fire Safety Update				✓				
Treasury Management Strategy Refresh/Approval for next financial year						✓		
Assurance Framework & Internal Audit Planning Consultation						✓		
Information Governance Update								✓
Internal Audit Charter & Audit Plan for next financial year								✓
ANNUAL OR PERIODIC POLICY UPDATES								
Annual evolution of Policies for 2025/26: - Whistleblowing - Anti-Fraud and Corruption - Declaration of Interests, Gifts & Hospitality - Regulation of Investigatory Powers Act (RIPA) and Investigatory Powers Act (IPA)							✓	
Financial Regulations - annual evolution for 2025/26.							✓	
QUARTERLY / HALF YEARLY REPORTS								
Internal Audit - Quarterly Audit Plan Update		✓		✓		✓		✓
Risk Management – Corporate Risk Register Update		✓		✓		✓		✓
Forward Plan (refresh)		✓		✓		✓		✓
Treasury Management Quarterly Monitoring Report		✓		✓		✓		
OTHER REPORTS OR TRAINING PRESENTATIONS (These items may be deeper dive presentations rather than formal reports, as agreed by the Chair)								
Adequacy of governance arrangements to secure planning approval for Council commercial activity – including concessions and in-house run services	✓							
Appointment of, and management of Consultants – governance arrangements including business cases, procurement and contract monitoring	✓							
Governance and safeguards – the current decision making process for the budget / MTFP			✓					

Procurement and contract management governance – Part G of Financial Regulations			✓					
Governance surrounding the disposal of Council land and property					✓			
Transparency of Officer decision making and accountability to Councillors					✓			
Performance Management Governance & Reporting							✓	
Business Planning Governance & Reporting							✓	
<i>Others to be agreed by the Chair as identified</i>								